

HUZAIFA IRSHAD

+92-331-2344484 | huzairshad905@gmail.com

Rawalpindi (46222), Punjab, Pakistan

SUMMARY

Experienced and driven developer with a solid Computer Science foundation and a proven track record in cross-platform development. Skilled in React, React Native, and the MERN stack, I deliver exceptional web and app solutions that exceed client expectations. With experience in customer service, operations coordination, and virtual assistance, I bring strong organizational skills to efficiently manage tasks, from email and calendar management to detailed record-keeping and customer support. My excellent verbal and written communication abilities enhance team collaboration, driving projects to success. Committed to continuous learning, I embody the motto: "Winners never quit."

EXPERIENCE

Software Developer, Route Trading Ltd.

Oct 2023 – May 2023 (8 months)

Introduction:

A fintech company with a vision to enhance banking facilities and safeguard accounts for Money Services Businesses (MSB). The main product of the company is Money Router which is the one and only KYCC application designed specifically for banks and e-money institutions to help with de-risking their MSB portfolios.

Regression Bug Resolution:

Identified and resolved regression bugs effectively, ensuring the enhancement of functionality, UI performance, and logical errors.

Applied Agile methodologies to streamline the bug resolution process, fostering iterative improvements. React Version Development for Money Router:

Bug Resolution:

Successfully identified and fixed React-specific bugs, guaranteeing smooth operation of the application.

Performance Optimization:

Implemented performance enhancements to improve page loading times and overall user experience. Billing Meter Feature Development:

Solely developed the front-end (both UI and functionality) for the "Billing Meter" feature using React and Material-UI (MUI). This feature streamlines compliance approvals and rejections, showcasing your ability to translate complex requirements into user-friendly interfaces.

✚ **Bank Portal Development:**

V1 (ASP.NET):

- ❖ Conducted comprehensive bug fixes, addressing functional and UI-related issues, thereby ensuring a seamless user experience.

V2 (React):

- ❖ Leveraged React expertise to strengthen code functionality and implement logical-level changes, resulting in a robust and bug-free user experience.

✚ **Highlighting React/React Native Skills:**

Strong Foundation:

- ❖ Demonstrated proficiency in handling regression bugs, UI issues, performance optimizations, and logical errors within React applications.

Feature Development Expertise:

- ❖ Independently developed a complex feature ("Billing Meter") using React and MUI, underscoring your capability to translate intricate functionalities into intuitive user interfaces.

Cross-Version Adaptability:

- ❖ Seamlessly transitioned between ASP.NET and React development environments, showcasing adaptability to different technologies while maintaining code quality.

Performance Optimization:

- ❖ Page loading was improved.

React Native Developer + HR Tasks Coordinator, Texinity Technologies

Apr 2023 – Oct 2023 (7 months)

- ✚ Followed a well-defined roadmap to build and execute a responsive application, ensuring seamless user experiences across various devices and platforms.
- ✚ Trained and guided three junior developer interns, facilitating their learning process and encouraging the acquisition of new technical skills to enhance team capabilities.
- ✚ Prioritized tasks based on deadlines, ensuring timely completion and high-quality outcomes for each project deliverable.
- ✚ Maintained a healthy work environment by actively communicating with team members and senior leads, addressing any queries or concerns promptly.
- ✚ Conducted direct meetings with clients to discuss specific project requirements, ensuring that all significant needs and expectations were met. Provided constructive suggestions to improve the organizational work culture, fostering a positive and productive environment.
- ✚ Utilized Slack for efficient time management and coordination of daily tasks, ensuring clear communication and task tracking within the team.
- ✚ Applied Agile methodologies to manage project development, allowing for iterative progress and adaptability to changing requirements.
- ✚ Led full-cycle recruitment for React and React Native developers, including sourcing, screening, technical assessments, and interviews to hire top-tier talent.

- ✚ Collaborated with technical leads to develop and refine job descriptions, ensuring alignment with project goals and technical requirements for React/React Native roles.
- ✚ Implemented Agile methodologies like Scrum for development teams, ensuring efficient sprint planning, daily stand-ups, and seamless communication between developers.
- ✚ Optimized onboarding processes for developers, providing support through the integration of project management tools (e.g., Jira, Slack) and development environments (GitHub)) to enhance productivity.
- ✚ Monitored developer performance and team dynamics, providing regular feedback, setting KPIs, and conducting performance reviews to ensure high-quality project delivery.

✚ **Projects:**
MenaTCP (Client-Based Project):

- ❖ Initiated the project from scratch, focusing on creating user-friendly interfaces to enhance the user experience.
- ❖ Designed and implemented the complete database schema using MongoDB, and developed login, registration, and forgot password functionalities.
- ❖ Implemented CRUD operations for user-generated events and posts, ensuring efficient data management and accessibility.
- ❖ Integrated courses through APIs and incorporated them into the application's dashboard for seamless user interaction.
- ❖ Developed an in-app chat feature using Sockets.io, enabling real-time communication between users.
- ❖ Implemented local push notifications to send reminder alerts and keep users informed of important updates.

Infinity Wallpaper:

- ❖ Designed interactive and visually appealing screens to create an engaging user experience.
- ❖ Utilized the UNSPLASH API to source wallpapers and the OpenAI API for generating custom images.

Be Home (Client's Project):

- ❖ Developed a video-calling app specifically tailored for patients suffering from dementia, focusing on ease of use and accessibility.
- ❖ Implemented real-time communication features using Sockets.IO and WebRTC for peer- to-peer connections.
- ❖ Ensured a responsive UI design to accommodate various devices and provide a consistent user experience across platforms.

React Native Internee, Texinity Technologies

Dec 2022 – March 2023 (4 months)

- ✚ Developed a strong understanding of React.js fundamentals, including component lifecycle, state management, and hooks. Gained hands-on experience by building small projects that solidified my grasp of React's core concepts.
- ✚ Enhanced my problem-solving abilities by tackling a wide range of algorithmic challenges on platforms such as LeetCode and HackerRank. This practice significantly improved my coding efficiency and analytical thinking, which are crucial for developing optimized software solutions.
- ✚ Designed and implemented custom reusable components in React, focusing on modularity and code reusability. This approach not only streamlined the development process but also ensured consistency and maintainability across different parts of the application.
- ✚ Focused on creating intuitive and user-friendly UI designs, with an emphasis on responsiveness and accessibility. I explored various best practices, such as responsive design principles and user experience (UX) strategies, to enhance the overall usability of applications.
- ✚ Developed a fully functional Todo application incorporating Create, Read, Update, and Delete (CRUD) operations. This project provided practical experience in managing application state, handling user inputs, and interacting with RESTful APIs for persistent data storage.
- ✚ Created an innovative image generator application that leverages the OpenAI API, showcasing my ability to integrate third-party APIs and implement complex functionalities. This project demonstrated my skills in handling asynchronous operations and managing API responses effectively.

Operations Coordinator, Advanced Health Dental

Nov 2022 – May 2023 (7 months)

- ✚ Handling FedEx labels for different shipments to dentists in the United States.
- ✚ Interviewing and Recruiting candidates of different niches for precise roles.
- ✚ Maintaining Excel sheets for records of every single employee hired on board.
- ✚ Coordination with the team was made mandatory for overseeing daily goals and completing milestones.
- ✚ Balancing the work flow by managing junior sales executives and made sure to complete their tasks by the end of the day.
- ✚ Established and maintained SOPs to ensure consistency and efficiency in daily operations across various departments.
- ✚ Monitored and managed budget allocations for different projects, ensuring that expenditures stayed within approved limits while optimizing resource utilization.
- ✚ Negotiated contracts with vendors and suppliers to secure cost-effective deals and maintain strong, long-term partnerships.
- ✚ Conducted regular analysis of operational data to identify trends, measure performance, and provide actionable insights for continuous improvement.

- ✦ Ensured all operations complied with relevant laws and regulations, proactively identifying potential risks and implementing measures to mitigate them.
- ✦ Managed recruitment and hiring processes for nurse practitioners, dental clinic managers, and support staff, ensuring compliance with healthcare standards and clinic needs.
- ✦ Streamlined HR operations, including payroll, employee benefits, and attendance management for all clinic personnel, ensuring efficiency and staff satisfaction.
- ✦ Led employee training and development programs for clinic staff, focusing on improving patient care standards, communication, and administrative procedures.
- ✦ Developed and conducted performance evaluations, giving constructive feedback to clinic managers and staff, improving clinic operations and patient experience.
- ✦ Coordinated team schedules and staffing, balancing the needs of clinic operations with employee well-being, resulting in enhanced clinic productivity and patient care.

Virtual Assistant, American Standard Services

June 2020 – Dec 2022 (2 years 7 months)

- ✦ Sorted and prioritized daily emails, responding to routine inquiries and flagging important messages.
- ✦ Scheduled and confirmed appointments, sent reminders, and coordinated team member availability.
- ✦ Accurately input information into spreadsheets and databases, maintaining up-to-date records.
- ✦ Formatted and edited documents, created presentations, and prepared meeting agendas and minutes.
- ✦ Managed customer inquiries via email and chat, resolved basic issues, and escalated complex problems.
- ✦ Scheduled social media posts, responded to comments/messages, and monitored engagement metrics.
- ✦ Conducted online research, compiled information into reports, and identified potential leads.
- ✦ Assisted with project planning, tracked progress and deadlines, and communicated with team members.
- ✦ Provided high-level administrative support to executives, managing confidential information and coordinating complex schedules.
- ✦ Developed and executed marketing campaigns, analyzed metrics, and created marketing materials.
- ✦ Prepared financial reports and budgets, managed accounts payable/receivable, and performed financial analysis.
- ✦ Created and maintained detailed records of customer interactions and transactions.
- ✦ Coordinated and managed online meetings and webinars, ensuring smooth operation and participant engagement.
- ✦ Assisted with recruitment processes, including screening resumes, scheduling interviews, and onboarding new hires.
- ✦ Monitored and updated website content, ensuring accuracy and relevance.
- ✦ Managed inventory and ordered supplies, keeping track of stock levels and ensuring timely replenishment.

- ✦ Developed and maintained CRM systems, ensuring accurate and updated client information.
- ✦ Handled confidential HR documentation, such as employee records and performance reviews. Implemented and optimized administrative processes, improving efficiency and workflow.

Customer Support Executive, W4Work

May 2019 - September 2019 (5 months)

- ✦ Actively reached out to potential customers through phone calls, emails, and other communication channels to introduce and explain funeral insurance products.
- ✦ Identified and qualified potential leads by assessing customer needs and interest in funeral benefit insurance plans.
- ✦ Maintained a thorough understanding of the company's insurance products and services, including policy details, benefits, and coverage options.
- ✦ Crafted and delivered persuasive sales pitches tailored to the specific needs and concerns of each customer.
- ✦ Built and nurtured relationships with customers to foster trust and loyalty, ensuring a positive experience throughout the sales process.
- ✦ Addressed customer concerns and objections effectively, providing clear and accurate information to overcome hesitation and close sales.
- ✦ Maintained accurate and detailed records of customer interactions, sales activities, and follow-up actions in the CRM system.
- ✦ Consistently met or exceeded sales targets and quotas set by the company, contributing to overall business growth.
- ✦ Assisted customers with policy applications, answered questions about coverage, and provided guidance on choosing the right plan for their needs.
- ✦ Gathered customer feedback on products and services, relaying valuable insights to the team for continuous improvement and product development.

EDUCATION

Bachelors In Computer Science

Feb/2018 - Feb/2022

PMAS Arid Agriculture University

FS.C Pre-Engineering

Sep/2015 - Mar/2017

Punjab Group Of Colleges

TECHNICAL SKILLS

- ✚ React Native
- ✚ React JS
- ✚ Express JS
- ✚ Node JS
- ✚ HTML
- ✚ CSS3
- ✚ JavaScript
- ✚ Azure Devops
- ✚ Next JS
- ✚ Typescript
- ✚ Redux (Toolkit, Thunk)

MANAGERIAL SKILLS

- ✚ Interviewing Techniques
- ✚ Employee Onboarding
- ✚ Candidate Sourcing
- ✚ Workforce Planning
- ✚ Team Collaboration
- ✚ Performance Evaluation
- ✚ Employee Engagement
- ✚ Succession Planning
- ✚ Communication Skills
- ✚ Cultural Alignment
- ✚ Negotiation Skills

AWARDS/RECOGNITIONS/VOLUNTEER WORK

- Management Certificate For Business Summit Held at Arid Agriculture University

April 2018

- Volunteered for Management of a Get Together 2019 at Aid Agriculture University

September 2019

- Volunteered for an electric bike chassis and body design for the firm Texinity Technologies SMC-PVC Ltd.

May 2023

Licenses & Certifications:-

- ✓ Introduction to Programming Using HTML and CSS – **Sololearn**
- ✓ JavaScript Fundamentals – **Sololearn**
- ✓ React Native – **Programming Hub**
- ✓ React – **Programming Hub**
- ✓ Flutter & Dart – **Udemy**
- ✓ Google Ads Display – **Google digital academy**
- ✓ Fundaments of Digital Marketing – **Google Learn**