

# RAO NOUMAN AHMED KHAN

## COMPUTER SCIENCE GRADUATE

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## SUMMARY

Front-End Developer with hands-on experience building responsive, mobile-first web interfaces using HTML5, CSS3, JavaScript, and Bootstrap. Proficient in cross-browser compatibility, version control systems (Git), and working with WordPress CMS. Familiar with REST APIs, ReactJS, and UI/UX best practices. Actively learning Figma and modern UI frameworks to enhance design-to-code workflow. Strong understanding of agile development processes, debugging, and continuous improvement.

## EXPERIENCES

### Virtual Assistant – Freelance | Dec 2022 – Jan 2023

During my time as a Virtual Assistant, I:

- Conducted quality checks on deliverables, reducing content errors and improving brand consistency.
- Designed banners, posts, and logos using Canva and Photoshop, boosting social engagement by 20%
- Managed social media accounts and scheduled content
- Updated and maintained WordPress blog, leading to a 15% improvement in visitor retention.
- Researched and shortlisted candidates based on job criteria.

### Junior Frontend Web Developer – ProsWebtech | Oct 2021 – Sep 2022

In this role, I:

- Developed responsive, visually appealing websites using HTML5, CSS3, Bootstrap, and JavaScript.
- Debugged and optimized frontend code, reducing page load time by 40%.
- Handled client queries and provided real-time solutions to technical issues, maintaining client satisfaction.
- Learned and implemented PHP and MySQL to create more dynamic web pages.
- Collaborated with designers and backend developers to integrate features smoothly.

### Frontend Intern – Develop Me This (DMT) | Aug 2019 – Apr 2020

- Learned core frontend technologies (HTML, CSS, Bootstrap) through hands-on tasks.
- Recreated real-world UI layouts to improve design understanding and responsiveness.
- Built static pages to strengthen code structure, reducing layout inconsistencies.

## EDUCATION

### Bachelors of Computer Science

Virtual University of Pakistan

📅 Nov 2020- Feb 2025

### Intermediate in Computer Science

IMCB (i-8/3)

📅 Aug 2017 - Aug 2019

## TECHNOLOGIES

Javascript HTML CSS Tailwind

Bootstrap PHP MySQL ReactJS

Wordpress Github MS Word

MS Excel Adobe Photoshop

Adobe Illustrator Adobe Lighroom

## SKILLS

Frontend Development

Graphic Design Quality Assurance

Social Media Management

Supply Chain & Procurement

Document Handling Customer Service

Photo Editing Photography