

# Abdul Basit

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## PROFESSIONAL SUMMARY

Innovative and results-driven Odoo Techno-Functional Developer with over 5 years of experience in designing, implementing, and customizing robust ERP solutions using the Odoo platform. Proficient in leveraging both technical prowess and functional understanding to deliver tailored business solutions that streamline operations, enhance efficiency, and drive growth.

## EDUCATION

<b>MS Project Management</b> <b>Specialization in Temporal Leadership &amp; E-Procurement</b> Air University Islamabad	<b>2022- 2023</b>
<b>BS Computer Science</b> Abdul Wali Khan University	<b>2016- 2020</b>

## WORK EXPERIENCE

<b>Techno-Functional Senior Odoo Consultant</b> PointeOne Consulting	<b>Feb 2024 – Present</b> <b>(Islamabad, PK)</b>
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### E-Procurement - FFBL

- Led the successful implementation of the E-Procurement project at FFBL (Fauji Fertilizer Bin Qasim), overseeing its entire lifecycle from inception to completion. Designed and implemented a streamlined procurement module that greatly simplified internal procurement processes within the organization. Achieved significant time savings during bid openings and introduced a comprehensive comparative statement for RFQ bids. Developed a user-friendly vendor portal to enhance vendor engagement, revolutionizing communication by providing a centralized platform for purchase requests, bidding on products, and real-time communication. Implemented organizational approval mechanisms for vendor registration, purchase requests, RFQ approval, and comparative statements, ensuring adherence to established workflows. Led the project team effectively, providing guidance and direction to ensure successful project delivery while fostering a collaborative work environment.
- Conducted regular stakeholder meetings and provided updates on project progress, ensuring alignment with client expectations and project objectives.

### Customer Services Implementation Project - FPCL

- Automated service request management and customer communications via Odoo email integration.
- Implemented cost calculation and quotation processes, including RFQs (Request for Quotes) and Sales Orders.
- Streamlined meeting scheduling and job execution workflows.
- Established invoicing procedures and approval mechanisms to ensure accurate billing and accountability.
- Enhanced overall service efficiency and customer satisfaction through process automation.

### Team Lead

#### PointeOne Consulting

- Led end-to-end project planning and execution, ensuring timely delivery.

- Managed resources, timelines, and budgets effectively.
- Coordinated cross-functional teams and stakeholders to achieve project goals.

**Techno-Functional Senior Odoo Developer**  
**Carbon8 Pvt. Ltd.**

**Oct 2022 – Feb 2024**  
**(Islamabad, PK)**

- As the Project Lead at EDB (Engineering Development Board), I successfully spearheaded the implementation of an ERP project from inception to completion. A notable accomplishment was the design and implementation of streamlined ERP modules, including HR, procurement, and accounting, alongside the development of custom modules. These initiatives simplified internal processes within the organization, particularly in procurement, HR, and accounting domains.

Throughout the project lifecycle, I managed the entire workflow and process flow, ensuring strict adherence to the organization's established workflows and procedures. My leadership ensured seamless integration of the ERP system into existing operations, maximizing efficiency and productivity across departments.

**Junior Odoo & Python Developer**  
**AARSOL Pvt. Ltd.**

**Dec2020 – Sep 2022**  
**(Islamabad, PK)**

- In AARSOL Private Limited. I have experience in creating static and dynamic reports, both in Excel and Web PDF formats. I also worked on vendor and product registration forms with customized workflows and developed custom modules. I also customize the maintenance module to align with client requirements.
- Notably, I contributed to a university scholarship application form.
- Worked on CMS (campus management system) multiple Custom Modules which as the product of Aarsol.
- Worked on USC (utility store corporation) multiple existing & custom Modules which is the product of Aarsol.
- Customization in sales, purchase, inventory, Time off, employee, CRM, Contacts, and Accounting.
- Developed a new custom module.
- Modified the existing module according to the user requirements.
- Prepared reports on specifications and activities for each project

**KEY SKILLS**

- Project Planning & Management
- Requirement Elicitation
- Odoo
- Python
- Linux
- JavaScript
- Primavera P6
- MS Project
- MS Excel
- DevOps
- Team Management
- Leadership
- Strong Communication
- Project Planning & Management
- Resource Allocation & Scheduling

- Risk Assessment & Mitigation
- Agile & Waterfall Methodologies
- Budgeting & Cost Control
- Team Leadership & Coordination

## PROJECTS

### 1. Final Year Project

Developing Criminal Data Management System for Distract Dir (Lower) Police in Khyber Pakhtunkhwa Pakistan.

### 2. Digital Transformation of Engineering Development Board (EDB)

Complete Implementation of Customize Odoo ERP including modules (Procurement modules, HR modules, Accounting etc.) for the Engineering Development Board (Under the Ministry of Industry & Production Pakistan).

### 3. Carbon8 Pvt. Ltd

Complete Implementation of Customize Odoo ERP including modules (Procurement modules, HR modules, Accounting ETC) (Pakistan)

### 4. Fauji Fertilizer Bin Qasim

1. Implementation of E-Procurement (Pakistan)
2. Customer Services Project

### 5. Etihad Tech Refrigeration & Air Conditioning Trading Co.

Complete Implementation of Customize Odoo ERP including modules (Procurement modules, HR modules, Accounting, etc.) (Saudi Arabia)

### 6. ZAK City

Complete Implementation of Customize Odoo ERP including modules (Procurement modules, HR modules, Accounting, CRM, Fleet, etc.) (Pakistan)

### 7. Stylo

Robotic Process Automation

- Bank Reconciliation
- Sales, and order reconciliation

## ACHIEVEMENTS & AWARDS

1. Attended a day Conference on Information Communication Technologies Enhanced Social & Management Science (CICTSM) organized by Abdul Wali Khan University.
2. Attended two days Youth Capacity Building Workshop organized by the Center for Research & Security Studies (CRSS).
3. Developing Criminal Data Management System for Distract Dir (Lower) Police in Khyber Pakhtunkhwa Pakistan.
4. Certificate of Appreciation – E-Procurement Go Live Recognized by Fauji Fertilizer Bin Qasim Limited (FFBL) for my significant contribution to the successful implementation of the E-Procurement system.

## LANGUAGES

- English
- Urdu
- Pashto