

HURMAT Sarfraz

Graphic designer and Social Media

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Summary

Results-driven professional with experience in sales development, technical innovation, and bioinformatics research.

Demonstrates expertise in problem-solving, communication, and leadership, with a proven track record of enhancing sales outcomes and optimising technical processes. Proficient in Python, JavaScript, Linux, and MS Office Suite, with additional skills in budget management, administrative support, and multilingual communication. Adept at managing deadlines under pressure while delivering high-quality results. Career focus includes leveraging technical and analytical skills to drive impactful solutions within dynamic industries.

Experience

Social media and Graphic designer Intern, Azaad Media Academy Present

Graphic Design: Proficient in Adobe Photoshop, Canva

Video Editing: Skilled in Adobe Premiere Pro and Capcut with editing expertise.

Research: Conducted research for podcasts, social media content and posting strategy.

Software Developer, M3HIVE 08/2023 – 01/2024

Played a key role in creating a desktop application leveraging Shiny within an R project.

Specialized in development and optimization of server-side processes.

Showcased excellent verbal and written skills.

Developed plans and processes to meet technical regulatory requirements throughout product development lifecycles.

Collaborated with senior developers to refine code and integrate systems for improved functionality.

Intern, NATIONAL INSTITUTE OF HEALTH (NIH)

Utilized diverse bioinformatics software and online resources to achieve precise data analysis.

Collaborated with management and team members on end-to-end project needs, organising materials, facilitating communication and proofreading work.

Conducted market research to support project initiatives, compiling and analysing data for team review.

Intern, NATIONAL AGRICULTURAL RESEARCH CENTER (NARC)

Leveraged Linux and Ubuntu systems for comprehensive analyses.

Prepared comprehensive reports on industry trends, providing valuable insights for strategic decision-making.

Graphic designer, IEEE COMSATS Islamabad 09/2021 – 12/2022

- Designed visual content for events and workshops.
- Created graphics, posters, and social media posts to engage members and promote activities
- Developed branding materials and maintained visual consistency for the society

Education

BS: BIOINFORMATICS, *COMSATS UNIVERSITY*

01/01/2023
Rawalpindi, PB

FSC: Biology, *GLOBAL COLLAGE*

01/01/2019

Skills

- | | |
|------------------------|--------------------------|
| • JS | • Linux |
| • Budget management | • Leadership |
| • Calm under pressure | • MS Office Suite |
| • Problem-solving | • Python |
| • HTML | • Administrative support |
| • Deadline management | • Multilingual |
| • Communication skills | • Researching |

Languages

- | | |
|-----------|--------|
| • English | • Urdu |
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Awards

3rd position in the FYP (Final Year Project) poster display.

Certifications

- Hands-on Training For Building AI Applications